

AGENDA
REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET, HOLTVILLE, CALIFORNIA

July 27, 2015
OPEN SESSION
6:00 PM

Ginger Ward, Mayor
Jim Predmore, Mayor Pro Tem
Mike Goodsell, Council Member
David Bradshaw, Council Member
Richard Layton, Council Member

Steve Walker, City Attorney
Denise Garcia, Interim City Clerk
Nick Wells, City Manager
Pete Mellinger, City Treasurer

THIS IS A PUBLIC MEETING

If there is an item on the agenda on which you wish to be heard, please come forward to the microphone at the time the item is being addressed. State your name for the record. All other items can be addressed during the Public Comments portion of the agenda. The Mayor reserves the right to place a time limit on each person asking to be heard.

CITY COUNCIL

CLOSED SESSION 5:30 PM

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney
Classified Employees

PUBLIC EMPLOYMENT:

(Government Code Section 54957.6)

City Manager Evaluation
Evaluation Criteria

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:

(Government Code Section 54956.9(a))

City of Holtville vs. Black Dog Farms
City of Holtville vs. Willowbend Mobile Home Park
Charles Simpson vs. City of Holtville

CITY COUNCIL: Meeting Called To Order

PLEDGE OF ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS: Steve Walker, City Attorney

PUBLIC COMMENTS: This is time for the public to address the City Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor reserves the right to limit the speaker's time. The Mayor will recognize you and when you come to the microphone, please state your name and address for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

PRESENTATION:

Introduction of City Employees: Lifeguards – Denise Garcia, Personnel Tech.

CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the New Business Agenda.

1. Approval of the Minutes from the Meeting of July 13, 2015.
2. Current Demands 34739 to 34867.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:

UNFINISHED BUSINESS:

None

NEW BUSINESS:

3. **Discussion/Related Action** regarding Adoption of **RESOLUTION #15-10** Awarding Construction Management Contract for the Fifth Street/SR 115 and Grape Avenue Phase II (North Side) Improvements to Development Design & Engineering, Inc. – Justina Arce, City Planner
4. **Discussion/Related Action** regarding Adoption of **RESOLUTION #15-11** Awarding Construction Contract for the Fifth Street/SR 115 and Grape Avenue Phase II (North Side) Improvements to Pyramid Construction – Justina Arce, City Planner
5. **Discussion/Related Action** Regarding the Request to Cancel the Regularly Scheduled Holtville City Meeting of August 10, 2015 – Nick Wells, City Manager

INFORMATION ONLY:

6. City Manager Report – Nick Wells
 - a. Fire Chief – Alex Silva
 - b. Water/Wastewater Supervisor – Frank Cornejo
 - c. Public Works Supervisor – Alex Chavez
7. Items for Future Meetings:


ADJOURNMENT:

I, Denise Garcia, Interim City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall on July 24, 2015.

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**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE CITY COUNCIL**

July 13, 2015

MEETING DATE:	7-27-15
APPROVED FOR AGENDA	
CITY MANAGER	_____
FINANCE MANAGER	_____
CITY ATTORNEY	_____

The regular meeting of the Holtville City Council was held on Monday, July 13, 2015 at 5:30 p.m. in the Civic Center. Council Members present were Mike Goodsell, Ginger Ward, Richard Layton, David Bradshaw and Jim Predmore. Staff members present were Nick Wells, Denise Garcia and Manuel DeLeon. City Attorney Steve Walker, City Treasurer Pete Mellinger, City Engineer Jack Holt and City Planner Justina Arce were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor Ginger Ward called the meeting to order at 5:32 p.m.

CITY COUNCIL & SUCCESSOR AGENCY OPEN SESSION MEETING CALLED TO ORDER:

Mayor Ginger Ward called the meeting to order at 6:18 p.m.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Ginger Ward.

INVOCATION:

Mike Goodsell

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The Interim City Clerk verified that the amended agenda was duly posted on July 10, 2015.

EXECUTIVE SESSION ANNOUNCEMENTS:

None

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

Classified Employees

No Reportable Action Taken.

PUBLIC EMPLOYMENT:

(Government Code Section 54957.6)

City Manager Evaluation

Evaluation Criteria

No Reportable Action Taken.

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:

(Government Code Section 54956.9(a))

City of Holtville vs. Black Dog Farms

City of Holtville vs. Willowbend Mobile Home Park

No Reportable Action Taken.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

- 1. Approval of the Regular Minutes of the City Council Meeting of June 22, 2015.**
- 2. Current Demands #34739 To #34852.**

A motion was made by Mr. Predmore and seconded by Mr. Goodsell to pull item 2, Current Demands, from the Consent agenda and approve only Consent Agenda item 1. The motion carried in the form of a roll call vote.

AYES: Ward, Goodsell, Predmore, Layton, Bradshaw
NOES: None
ABSENT: None
ABSTAIN: None

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:

Denise Garcia reported on the swim lessons that started at the City Pool for the season, stating that sign ups have been steady and the first session was full.

Manuel DeLeon reported that suspects who were thought to possibly be responsible for several local burglaries in town had been caught.

City Treasurer thanked Justina Arce, City Planner for finally bringing the City's only billboard down. He stated that there is still one more sign located at the recycling business that needs to be removed.

Jim Predmore reported that he attended SCAG and ICTC meetings and that he will be attending the California Gold Workshop on August 6.

Ginger Ward reported she's been assisting with the Summer Reading Program at the Library where they have over 60 kids in attendance, and will also be volunteering during Vacation Bible School.

Steve Walker reported that Agenda Information Only item #11f would need to be moved up and discussed under new business after Item #8 to be considered for action.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- 3. Discussion/Related Action to adopt RESOLUTION #15-17 approving the Sick Leave Policy for Unrepresented, Unbenefited, Part-Time Employees, City Policy #300-08 – Denise Garcia, Personnel Technician**

A motion was made by Jim Predmore and seconded by Richard Layton to adopt Resolution #15-17 approving the Sick Leave Policy for Unrepresented, Unbenefited, Part-Time Employees, City Policy #300-08. All members present were in favor and the motion carried in the form of a roll call vote.

AYES: Ward, Goodsell, Predmore, Layton, Bradshaw
NOES: None
ABSENT: None
ABSTAIN: None

4. Discussion/Related Action regarding Adoption of RESOLUTION #15-18 Accepting the Outfall Main Pipeline Improvements as Completed – Justina Arce, City Planner

A motion was made by David Bradshaw and seconded by Jim Predmore to adopt Resolution #15-18 Accepting the Outfall Main Pipeline Improvements as Completed. All members present were in favor and the motion carried in the form of a roll call vote.

AYES: Ward, Goodsell, Predmore, Layton, Bradshaw

NOES: None

ABSENT: None

ABSTAIN: None

5. Discussion/Related Action regarding Adoption of RESOLUTION #15-19 Awarding the Construction Contract to Pacific Hydrotech for Construction Services for the Holtville Wastewater Treatment Plant Improvement Project – Justina Arce, City Planner

A motion was made by Mr. Bradshaw and seconded by Mr. Predmore to approve Resolution #15-19 Awarding the Construction Contract to Pacific Hydrotech for Construction Services for the Holtville Wastewater Treatment Plant Improvement Project. All members present were in favor and the motion carried in the form of a roll call vote.

AYES: Ward, Goodsell, Predmore, Layton, Bradshaw

NOES: None

ABSENT: None

ABSTAIN: None

6. Discussion/Related Action to Adopt RESOLUTION #15-20 Authorizing the City Clerk to Execute a Certificate of Acceptance for a Grant of Easement – Justina Arce, City Planner

A motion was made by Mr. Goodsell and seconded by Mr. Layton to approve Resolution #15-19 Authorizing the City Clerk to Execute a Certificate of Acceptance for a Grant of Easement All members present were in favor and the motion carried in the form of a roll call vote.

AYES: Ward, Goodsell, Predmore, Layton, Bradshaw

NOES: None

ABSENT: None

ABSTAIN: None

7. Discussion/Related Action to Direct Staff to Negotiate the Scope and Cost of a Contract with Michael Baker International to Perform Consultant Services in Fulfillment of the Sustainable Communities Planning Grant from the Department of Conservation – Nick Wells, City Manager

A motion was made by Mr. Goodsell and seconded by Mr. Layton to Direct Staff to Negotiate the Scope and Cost of a Contract with Michael Baker International to Perform Consultant Services in Fulfillment of the Sustainable Communities Planning Grant from the Department of Conservation. All members present were in favor and the motion carried in the form of a roll call vote.

AYES: Ward, Goodsell, Predmore, Layton, Bradshaw

NOES: None

ABSENT: None

ABSTAIN: None

8. Discussion/Related Action Regarding Surplus of Replaced Street Signs – City Manager, Nick Wells

Discussion Only; no action taken.

ITEM#11f – Moved up from Information Only for Action –

Discussion/Related Action Regarding Approval of Increase to the Value of the Construction Engineering Services Agreement Between the Design Engineer for the construction of the Waste Water Treatment Plant – Jack Holt, City Engineer

A motion was made by Mr. Goodsell and seconded by Mr. Bradshaw to Approval of Increase to the Value of the Construction Engineering Services Agreement between the Design Engineer for the construction of the Waste Water Treatment Plant. All members present were in favor and the motion carried in the form of a roll call vote.

AYES: Ward, Goodsell, Predmore, Layton, Bradshaw

NOES: None

ABSENT: None

ABSTAIN: None

INFORMATION ONLY:

9. Discussion Only Regarding Establishment of a Committee to Make Recommendations on Animal Care and Control in the City and Assist in Implementation – Nick Wells, City Manager

There was discussion regarding the removal of Mike Goodsell and the possibility of appointing Joe Marlin as a replacement on the Committee.

10. City Manager Report – Nick Wells

- a. Fire Chief – Alex Silva
- b. Water/Wastewater Supervisor – Frank Cornejo
- c. Public Works Supervisor – Alex Chavez
- d. Quarterly Planning Report – Justina Arce
- e. Quarterly Grant Report – Justina Arce
- f. City Engineer – Jack Holt *** This item was moved to New Business for Action***

Written reports were provided by the following: City Manager, Water/Wastewater Supervisor, Police Chief, Public Works Foreman, and the City Planner.

11. Items for Future Meetings

- Discussion/Related Action regarding going dark for the August 24th Meeting.
- Discussion/Related Action regarding the current drought issues and enforcing the conservation requirements.

ADJOURNMENT:

There being no further business to come before Council, Mayor Ward adjourned the meeting at 7:28 p.m.

Virginia Ward, Mayor

Denise Garcia, Interim City Clerk

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CITY OF HOLTVILLE

Monthly Check Register

MEETING DATE:

Page: 7-27-15

APPROVED FOR AGENDA

CITY MANAGER

FINANCE MANAGER

CITY ATTORNEY

BO Number

Amount

Date : 7/21/2015 9:37:05 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	BO Number	Amount
Check Number	: 34853	Check Date	: 7/9/2015			
Vendor	: 8161 A1 GOLF CARS					
10	66495	3/12/2015	182103	REPAIR TO BATTERY CHARGER	PW	1,072.62
Invoice Amount	: 1,072.62	Discount Amount	: 0.00	Check Amount	:	1,072.62
Check Number	: 34854	Check Date	: 7/9/2015			
Vendor	: 2030 BLUE SHIELD OF CALIFORNIA					
10	68286	7/7/2015	JULY 2015	INSURANCE PREMIUM		3,911.46
11	68286	7/7/2015	JULY 2015	INSURANCE PREMIUM	Admin	2,313.36
12	68286	7/7/2015	JULY 2015	INSURANCE PREMIUM		2,074.18
Invoice Amount	: 8,299.00	Discount Amount	: 0.00	Check Amount	:	8,299.00
Check Number	: 34855	Check Date	: 7/9/2015			
Vendor	: 7932 CR&R INCORPORATED					
10	68302	7/9/2015	JUNE 2015	TRASH SERVICE FOR JUNE 2015	Trash	(2,771.71)
13	68302	7/9/2015	JUNE 2015	TRASH SERVICE FOR JUNE 2015		15,325.92
Invoice Amount	: 12,554.21	Discount Amount	: 0.00	Check Amount	:	12,554.21
Check Number	: 34856	Check Date	: 7/9/2015			
Vendor	: 1933 EMERGENCY REPORTING					
10	68273	7/7/2015	2015-2124	EMERGENCY REPORTING FIRE PACKAGE	FD	1,536.00
Invoice Amount	: 1,536.00	Discount Amount	: 0.00	Check Amount	:	1,536.00
Check Number	: 34857	Check Date	: 7/9/2015			
Vendor	: 1884 ESTRADA SYSTEMS GROUP, INC.					
10	68291	7/8/2015	6056	COMPUTER CONSULTING; BACKUP		1,410.00
11	68291	7/8/2015	6056	COMPUTER CONSULTING; BACKUP	Admin	420.00
12	68291	7/8/2015	6056	COMPUTER CONSULTING; BACKUP		555.00
Invoice Amount	: 2,385.00	Discount Amount	: 0.00	Check Amount	:	2,385.00
Check Number	: 34858	Check Date	: 7/9/2015			
Vendor	: 2399 HARTFORD					
10	68285	7/7/2015	JULY 2015	LIFE INSURANCE		218.32
11	68285	7/7/2015	JULY 2015	LIFE INSURANCE	Admin	35.96
12	68285	7/7/2015	JULY 2015	LIFE INSURANCE		38.99
Invoice Amount	: 293.27	Discount Amount	: 0.00	Check Amount	:	293.27
Check Number	: 34859	Check Date	: 7/9/2015			
Vendor	: 1910 HUMANA					
10	68290	7/8/2015	JULY 2015	INSURANCE PREMIUM		547.40
11	68290	7/8/2015	JULY 2015	INSURANCE PREMIUM	Admin	331.91
12	68290	7/8/2015	JULY 2015	INSURANCE PREMIUM		171.51
Invoice Amount	: 1,050.82	Discount Amount	: 0.00	Check Amount	:	1,050.82
Check Number	: 34860	Check Date	: 7/9/2015			
Vendor	: 1377 I.C. FILM COMMISSION					
10	68274	7/7/2015	MEMBERSHIP	CASTING LEVEL SPONSORSHIP	Council	700.00
Invoice Amount	: 700.00	Discount Amount	: 0.00	Check Amount	:	700.00
Check Number	: 34861	Check Date	: 7/9/2015			
Vendor	: 1758 IVECA					
10	68272	7/7/2015	07-81	SHARED COSTS FY 2015-16	Admin	7,695.00
11	68272	7/7/2015	07-81	SHARED COSTS FY 2015-16	FD	2,390.00
12	68272	7/7/2015	07-81	SHARED COSTS FY 2015-16	PW	2,390.00
Invoice Amount	: 12,475.00	Discount Amount	: 0.00	Check Amount	:	12,475.00
Check Number	: 34862	Check Date	: 7/9/2015			
Vendor	: 8106 JAMES PREDMORE					
10	68293	7/9/2015	7/2/15 SCAG	TRAVEL RIEMB. TO SCAG MONTLY	Council	144.25
Invoice Amount	: 144.25	Discount Amount	: 0.00	Check Amount	:	144.25

CITY OF HOLTVILLE

Monthly Check Register

Date : 7/21/2015 9:37:05 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
Check Number : 34863 Check Date : 7/9/2015						
Vendor : 1489 PERMA						
10	68279	7/7/2015	GEN. LIABILITY	GENERAL LIABILITY 2015-16		60,464.00
10	68280	7/7/2015	PROPERTY INS. 1	PROPERTY PROGRAM INSURANCE		14,583.00
10	68281	7/7/2015	ERMA 2015-16	ERMA 2015-16	Admin	4,857.00
10	68282	7/7/2015	CYBER 2015-16	CYBER LIABILITY 2015-16		471.00
10	68283	7/7/2015	CRIME COVERAGE	CRIME COVERAGE 2015-16		719.00
10	68284	7/7/2015	workers comp 20	WORKERS' COMP. DEPOSIT	Admin	6,437.75
11	68284	7/7/2015	workers comp 20	WORKERS' COMP. DEPOSIT	Pw	5,409.25
12	68284	7/7/2015	workers comp 20	WORKERS' COMP. DEPOSIT	FD	4,916.00
Invoice Amount : 97,857.00		Discount Amount : 0.00		Check Amount : 97,857.00		

Check Number : 34864 Check Date : 7/9/2015						
Vendor : 8339 SIMNSA HEALTH PLAN						
10	68288	7/8/2015	JULY 2015	INSURANCE PREMIUM		137.55
11	68288	7/8/2015	JULY 2015	INSURANCE PREMIUM	Admin	1,391.37
12	68288	7/8/2015	JULY 2015	INSURANCE PREMIUM		420.25
Invoice Amount : 1,949.17		Discount Amount : 0.00		Check Amount : 1,949.17		

Check Number : 34865 Check Date : 7/9/2015						
Vendor : 2055 VISION SERVICE PLAN						
10	68289	7/8/2015	JULY 2015	INSURANCE PREMIUM		112.11
11	68289	7/8/2015	JULY 2015	INSURANCE PREMIUM	Admin	147.63
12	68289	7/8/2015	JULY 2015	INSURANCE PREMIUM		82.13
Invoice Amount : 341.87		Discount Amount : 0.00		Check Amount : 341.87		

Check Number : 34866 Check Date : 7/9/2015						
Vendor : 1231 WALKER & DRISKILL						
10	68276	7/7/2015	6760	ATTORNEY FEES		1,412.50
10	68277	7/7/2015	6750	ATTORNEY FEES (BLACK DOG)	Admin	1,275.00
10	68278	7/7/2015	6749	ATTORNEY FEES (WILLOW BEND)		1,133.96
Invoice Amount : 3,821.46		Discount Amount : 0.00		Check Amount : 3,821.46		

Check Number : 34867 Check Date : 7/9/2015						
Vendor : 2105 LEE & RO, INC.						
12	68318	7/9/2015	44104-07	WASTEWATER TREATMENT PLANT	Pw	15,684.00
Invoice Amount : 15,684.00		Discount Amount : 0.00		Check Amount : 15,684.00		


Total Number of Vendors	:	15	:	0.00
Total Number of Checks Printed	:	15		
Total Number of Voided Checks	:	0		
Largest Check Amount	:	97,857.00		
Total for all Checks Printed	:	160,163.67		
Total for Voided Checks	:	0.00		
Net Amount of Checks Printed	:	160,163.67		

Summary

Fund	Amount
10 GENERAL FUND	106,066.21
11 WATER	12,439.48
12 SEWER	26,332.06
13 TRASH	15,325.92



3 : 4

MEETING DATE:	7-27-15
APPROVED FOR AGENDA	
CITY MANAGER	
FINANCE MANAGER	
CITY ATTORNEY	

cc staff report

Report #3

To: Nicholas Wells, City Manager
Holtville City Council

From: Carlos Flores, Assistant Planner

Date: July 27, 2015

Project: SR 115/5th St. Improvements Phase II on North Side – Project No. CML-5174(025)
Award of Construction Services Contract
Award of Construction Engineering Services Contract

Summary:

Project Proponent:	City of Holtville
Project Location:	SR-115/5 th Street and Grape Avenue Intersection North Side
Pending Action:	Approval of Award of Construction Contract via Resolution 15-11 Approval of Award of Construction Engineering Contract via Resolution 15-10
Zoning:	Downtown B-Zone
General Plan:	Residential Commercial Mixed-Use
Environmental:	Categorical Exemption issued on 8/6/2014

INTRODUCTION AND BACKGROUND

City Staff was informed in February 2014 that additional STPL funds had become available for shovel ready projects. Planning staff felt that the north side SR-115/5th Street improvements, originally designed as part of the SR-115/5th Street Sidewalk project completed in 2013, could be structured as a separate Phase II Project and information was forwarded to ICTC.

In June 2014, the City was notified that STPL funds were no longer available, however, unused funds from the Congestion Management Air Quality (CMAQ) improvement program could be allocated to the project. A new Request for Authorization for Construction was forwarded to

reflect the new funding source. The City was issued the authorization to proceed (E76) on August 20, 2014 by Caltrans. The City Engineer advertised for construction services in February and City Management procured Construction Engineering Services and Independent Assurance Testing in May. The purpose of this staff report is for City Council to review the bids and proposals received and award contracts for services.

DISCUSSION/ANALYSIS

Phase II Project Scope

The SR 115/5th Street Phase II Project consists of the installation of curb, gutter, sidewalk and curb returns along the north side of State Route 115/5th Street at the Grape Avenue Intersection. Improvements to the flashing safety beacon will also be incorporated consisting of replacement of an existing yellow sign with a lime colored sign for the purpose of providing safe pedestrian facilities within a common student route. The project also accommodates the installation of a bus shelter, at the El Zorro Loco Easement location (See Project Footprint – Exhibit A).

Project Status

Design Phase- Design was completed in June 2012 under Phase I of the 5th Street project. Design modifications would only be needed if a change in scope of work was decided upon in the future or changes resulting from Caltrans encroachment permit office.

Environmental and Right-of-Way Phase- The new funding source required resubmitting environmental documents for which a Categorical Exemption was issued on August 6, 2014. A second submission was required for the bus shelter addition, which was approved on October 24, 2014. Right of Way includes the adjustment of only one utility facility, a City water valve cover, and Right of Way Clearance was originally issued on August 12, 2014 and re-certified on February 17, 2015 for the expanded area that included the bus shelter.

Construction-The Authorization to Proceed (E-76) with Construction was approved on August 20, 2014 from Caltrans. The project was advertised for bid on construction services on February 25, 2015. The project bid opening occurred on March 31, 2015 at 2:00 P.M. City management finalized review of professional services for Construction Engineering and Independent Assurance Testing on May 21, 2015.

Bid Status

Construction Services- The project was advertised in February 2015 with bid opening on March 31, 2015. A total of two (2) bids were received from Granite Construction Company and Pyramid Construction and Aggregates, Inc. Upon a comprehensive review of the two (2) submitted bids, Pyramid Construction's bid was under the original Engineers Opinion of Probable Cost for the construction for this project (EOOPC at \$250,880). The construction services include Quality Assurance Program (QAP) services.

Construction Engineering Services- The project was advertised in May 2015 with the bid opening on July 15, 2015. The Scope of Work for Construction Management services includes full time construction observation at project site for consistency with specifications and quantities. It also includes the preparation of daily construction activity reports, monitoring contractor's construction schedule, construction staking and review of monthly contractor payment requests. The construction contract also includes Acceptance Testing services and Labor Compliance Services. A total of two (4) Construction Management bids have been received from Development Design and Engineering, Athalye Consulting Engineering, Dynamic Consulting Engineers, and Hill International, with Development Design and Engineering being the lowest. The Construction Management contract also includes Quality Assurance Program (QAP) services.

Bid Results

The City received the official authorization to proceed with the construction phase from Caltrans on August 20, 2014 via the Authorization to Proceed (E-76 form). The bid results have been received and the results and recommendations are as follows:

Construction Services:

The construction services were advertised in a newspaper of general circulation on February 25, 2015. The project bid opening occurred on March 30, 2015. There were two bids received. The lowest responsive bid was submitted by Pyramid Construction & Aggregates, which also included QAP services, as noted below in the summary table in **bold**.

Agency	Bid Amount
Granite Construction Company	\$329,309.00
Pyramid Construction & Aggregates	\$228,733.25

Construction Management Services:

A request for proposals for construction management services including Acceptance Testing was published in May 2015. Proposals were submitted to the City on June 15, 2015 by two firms. The construction management cost from the lowest bid was received from Development Design & Engineering, and represents twenty percent (20%) of final construction costs. The lowest responsive bidder below is noted in **bold**.

Agency	Bid Amount
Development Design & Engineering	\$47,335.00
Athalye Consulting Engineering, Inc.	\$50,819.84
Dynamic Consulting Engineers	\$55,770.00
Hill International, Inc.	\$73,867.50

Fiscal Impact

The total grant funds available are \$278,538 with an additional local match of \$36,087 from LTA, which was previously approved by City Council on May 27th, 2014 via resolution 14-18, to be applied towards a total project cost. Additional costs include bidding costs of \$3,000. Construction Engineering costs including QAP are capped at 15%, any costs over this percent would be covered by LTA. The current project costs are summarized in the Project Cost Table below, which are anticipated at \$273,623 (of which \$30,171 would come from LTA Fund), absent any future change orders.

PROJECT PHASE	PROJECT COST ESTIMATE ¹	Actual & Bid Amount	Grant CMAQ 88.53%	Match LTA 11.47%	LTA Gap
Bidding (1%)	\$3,000	\$3,000	\$0	\$0	\$3,000
CON Phase/Construction	\$250,880	\$228,733	\$202,497	\$26,236	\$0
Construction Management (15%)	\$37,631	\$47,335	\$30,374	\$3,935	13,026
TOTAL	\$291,511	\$279,068	\$232,871	\$30,171	\$16,026

¹Cost Estimates were adjusted by unit costs and not quantities to double grant funding.

RECOMMENDATION AND PENDING ACTION

Construction Contract:

It is recommended by the City Engineer that the City consider the award of contract for the 5th Street Improvements Phase II Project be made to the lowest responsive bidder, Pyramid Construction and Aggregates, in the amount of \$228,733.25. Staff is requesting Council consider the following actions for 5th Street Phase II Project:

1. Adopt Resolution 15-11 Authorizing the Award of Construction Contract to Pyramid Construction for the 5th Street Phase II Project, in the amount of \$228,733.25;

Alternatives

2. Reject the bids received on March 31, 2015, and provide alternative directive to staff.

Construction Management Contract:

1. Adopt Resolution 15-10 Authorizing the Award of Construction Management Contract to Development Design & Engineering for the 5th Street Phase II Project in the amount of \$47,335;

Alternatives

2. Reject the construction management bids received and provide alternative directive to staff.

Should you have any questions regarding the information on this report, please contact Justina Arce at justina@theholtgroup.net or at (760) 337-3883.

RESOLUTION NO. 15-10

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL AWARDING THE CONSTRUCTION
MANAGEMENT CONTRACT FOR THE SR 115/ 5TH STREET IMPROVEMENTS PHASE II
PROJECT**

WHEREAS, the City of Holtville desires to engage in a construction project that includes installation of curb, gutter, sidewalk and curb returns and a bus shelter along the north side of State Route 115/5th Street at the Grape Avenue Intersection; and

WHEREAS, the City of Holtville has received a Congestion Management Air Quality (CMAQ) CML-5174(025) Grant for an amount of \$278,538.00 for the State Route 115/5th Street improvement Phase II project, and

WHEREAS, the City of Holtville is required by the State of California Department of Transportation to provide a minimum 11.47 percent local match funding of \$36,087 which has been previously authorized by City Council; and

WHEREAS, the City of Holtville received the approved Caltrans E-76 Form (Authorization to Proceed) for the construction phase of the project on August 20, 2014; and

WHEREAS, the City of Holtville advertised for proposals for Construction Management Services in May 2015; and

WHEREAS, a bid opening for the aforementioned project was conducted at Holtville City Hall on July 15, 2015; and

WHEREAS, Development Design & Engineering has been determined to be the most qualified responsive bidder for construction management services with a proposal in the amount of \$47,335; and

WHEREAS, the proposal submitted by Development Design & Engineering also includes the completion of Quality Assurance Program (QAP) services to be completed by Sierra Materials Testing and Inspection, and

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Holtville does hereby award the City of Holtville Fifth Street Sidewalk Phase II Improvements Project construction management services to Development Design & Engineering in the amount of \$47,335.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Holtville held on the 27th day of July 2015 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Virginia Ward, Mayor
City of Holtville

I, Denise Garcia, City Clerk of the City of Holtville, DO HEREBY CERTIFY that the foregoing resolution was duly passed, approved, and adopted by the City Council of said City of Holtville at a regular meeting thereof held on the 27th of July 2015, and that the same was approved by the Mayor of said City of Holtville on said date, and that the same was adopted.

ATTEST:

Denise Garcia, Interim City Clerk

RESOLUTION NO. 15-11

A RESOLUTION OF THE CITY OF HOLTVILLE CITY COUNCIL AWARDING THE 5TH STREET SIDEWALK PROJECT PHASE II'S CONSTRUCTION CONTRACT

WHEREAS, the City of Holtville has received a Congestion Management Air Quality (CMAQ) CML-5174(025) Grant for an amount of \$278,538.00 for the State Route 115/5th Street improvement Phase II Project, and

WHEREAS, the City of Holtville is required by the State of California Department of Transportation to provide a minimum local match funding amount of 11.47% or \$36,087 for the Pedestrian Improvements at the intersection of 5th Street and Grape Avenue and along the north side of 5th Street, and

WHEREAS, the project includes installation of curb, gutter, sidewalk and curb returns along the north side of State Route 115/5th Street at the Grape Avenue Intersection and a bus shelter, and

WHEREAS, the improvement plans, specifications and contract documents have been prepared and have been reviewed and approved by the State of California Department of Transportation (Caltrans) District 11, and an approved Encroachment Permit Number 11-12-NMC-0240 has been issued, and

WHEREAS, the City of Holtville received the approved Caltrans E-76 Form (Authorization to Proceed with Construction and Construction Engineering) for the construction phase of the project on August 20, 2014, and

WHEREAS, the project was bid and a bid opening for the aforementioned project was conducted at Holtville City Hall on March 31, 2015 and the City Engineer has determined the lowest, responsive, responsible proposal was submitted by Pyramid Construction and Aggregates, Inc. in the amount of \$228,733.25, and

WHEREAS, the proposal submitted by Pyramid Construction and Aggregates, Inc. also includes the completion of Quality Assurance Program (QAP) services to be completed by Kleinfelder, and

WHEREAS, the City of Holtville will have sufficient funds in the Local Transportation Account for the project match, which is anticipated to be \$36,087, and

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Holtville does hereby award the City of Holtville Fifth Street Sidewalk Phase II Improvements Project to Pyramid Construction and Aggregates, Inc. in the amount of \$228,733.25.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Holtville held on the 27th day of July 2015 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Virginia Ward, Mayor
City of Holtville

I, Denise Garcia, City Clerk of the City of Holtville, DO HEREBY CERTIFY that the foregoing resolution was duly passed, approved, and adopted by the City Council of said City of Holtville at a regular meeting thereof held on the 27th of July 2015, and that the same was approved by the Mayor of said City of Holtville on said date, and that the same was adopted.


ATTEST:

Denise Garcia, Interim City Clerk

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: July 27, 2015
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>07/27/15</u>
Item Number	<u>6</u>
Approvals	City Manager <u></u>
	Finance _____
	City Attorney _____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

WATER ENTERPRISE

Tank Rehab – Corrosion has developed inside the 2.4 million gallon water storage tank that was completed in 2010. Staff sought solutions, obtaining bids for repairs and ongoing maintenance, as well as potential solutions to our TTHM issues. A general estimate was given to rehab the tank at \$225k-275k for the resurfacing and \$350k-400k for the aeration (TTHM solution) portion. The City procured multiple bids on solutions and staff has been investigating alternatives and potential funding sources. Utility Service Group proposed various alternatives on the TTHM issue ranging from \$125,000 for a partial fix to \$900,000. Alternate solutions were proposed by staff, which will be considered and a preferred approach will be formalized to present to Council. *The subject was revisited with the City Engineer last week and he will be bringing information back in relation to solutions being implemented by other area agencies.*

System Controls – Frank Cornejo worked with TESCO and obtained an updated estimate on replacement of the aged system of about \$450k. Frank has stated that this project might be put off and the controls might “limp along” for another 18 months while we attack other water issues. Staff has been investigating alternatives and potential funding sources.

Floating Solar – A contract was signed with *Infratech Industries* for the placement of a floating solar array on the City Water Ponds for the purpose of producing power for the Water Treatment facility. Staff is working with the folks at *Infratech* to accomplish this in the coming months. *Infratech's* interaction with the IID is ongoing to help facilitate the viability of the project. *Their consultant, DD&E, feels as though most of the hurdles with IID have been cleared. The fourth iteration of the plans were submitted to the Building Department and forwarded to the City Engineer for review last week.*

SEWER ENTERPRISE

WWTP Project – The \$15 million project to rehab the City's Wastewater Treatment Plant, financed through the State Clean Water Revolving Fund along with the Border Environmental Cooperation Commission and the Environmental Protection Agency through the North American Development Bank, is finally about to move into construction. The construction contract was approved for award by the City Council earlier this month pending fulfillment of insurance and bond requirements by the selected contractor. *All of those documents have been submitted, but the contractor has been doing preparatory work – including site survey - to be ready for the start of construction in the meanwhile. HDR the construction management company, has is tentatively planning a pre-construction meeting for next week.*

TRANSPORTATION PROJECTS

Fifth Street & Grape Avenue Pedestrian Roadway Improvement Project – After completing construction on the south side of Fifth Street, the City received word from ICTC that funding was/is available under CMAQ to complete the north half of the intersection as a separate project. The Holt Group helped procure construction services and an encroachment permit with Caltrans. Pyramid Construction was recommended as the construction contractor. Due to procurement issues that arose, the decision was made to re-advertise for a Resident Engineer/Construction Manager contractor. *Four bids were received last week and a recommendation is presented tonight for the preferred contractor. Assuming the recommendation is approved, a pre-construction meeting will be scheduled soon and the construction phase of the project can commence.*

Ninth Street Pear Canal Undergrounding to Olive Avenue Project – *Over the past several years the Pear Canal dirt ditch along the north side of Ninth Street has all but been eliminated. The last project section from Cedar to Palm left only a small section of a couple hundred feet to Olive Avenue. Beyond that point, the canal is concrete lined. The City will be submitting this to Caltrans in response to their recent Call for Projects for CMAQ funding.*

Walnut Avenue South Improvements Project – *Proposed improvements along the length of Walnut Avenue from Fourth to First Street consist of grinding the existing AC pavement 2" in depth with a new 4" AC pavement overlay to be installed. It was also proposed to widen Walnut Avenue from the current 35' width to 50' in width, its designed capacity, to align with the newly improved Walnut Avenue Street section north of Fourth Street. The ICTC scoring process resulted in the project being awarded 82% of the funds requested through RSTP in the total amount of \$498,000.*

Environmental documents and a Federal ID Packet were submitted to Caltrans in April, 2015, with a finance number assigned that month. Administration staff is in the process of clearing right-of-way issues and has contacted all utility agencies. It is anticipated that a Caltrans ROW Certification will be obtained no later than next month and procurement can begin.

Complete Streets Project – A team of consultants visited Holtville a few months ago to work on this project funded by an Environmental Justice Grant through the Department of Transportation. The purpose of the project is to review and recommend improvement to all forms of mobility in the City. A variety of workshops and community input led to several interesting preliminary recommendations, so we are awaiting their final report. I contacted the contractor on the project to get an update. They have been discussing the possibility of getting Caltrans to allow for amenities to help slow traffic as it enters town from the east on 115. They feel as if they have gotten some traction with Caltrans on a level over the District 11 management, which they were anxious to include in a report to the City that they now expect to finalize soon.

PUBLIC WORKS

PARKS

Alamo River Recreation Trail - The fourth phase of this project, which includes trail improvements and bridge installations between the Holtville Skate Park and Earl Walker Park, is nearly complete. The handrails adjacent to the bridges and the trailhead signs will take a few more weeks to be produced and installed to complete this project phase. *The City received noticed through the State Parks Department that additional funding has become available for, among other things, pedestrian trails. The Holt Group submitted an application last week in hopes that the City may pick up*

funding for some of the amenities that were cut from the last phase of the project, as well as potential for partial ex post facto funding of the overruns on the bridge installation.

Earl Walker Park - I spoke with Bob Andrews last month regarding the sign off of SR115 that was badly damaged by the sun. He was planning to call the sign contractor and get it rectified.

BMX Park - City staff began a few months ago to lay out a basic BMX track in the dirt pit adjacent to the new Skate Park. At this point, it will be a pretty simple "bare bones" facility, but it is hoped that grant funds can be found to develop it in coming years. Work has been temporarily halted until the weather is a bit more hospitable and proper signage is procured to avoid any liability issues.

ADMINISTRATION

BUILDING PERMITS - The City has issued 51 building permits during 2015.

Auto Zone – The construction process began in earnest a few weeks ago and continues at a quick pace.

FINANCE

Hector Orozco is now preparing for the 2014-15 audit. The auditors from Moss, Levy & Hartzheim are scheduled to be onsite to begin in November.

OTHER

Imperial Regional Detention Center – The Detention Facility continues to house over 700 detainees. *While nothing is official yet, conversations have begun regarding increasing the capacity of the facility by approximately 250 beds to facilitate the original concept of a 1,000 bed facility.*

Holtville Estates - The second phase of the Holtville Estates 30-unit development is basically complete. *Seven homes have been sold and occupied with one other under contract.* The contractor has is having new plans reviewed that will comply with new regulations. Those will be submitted to the Building Department shortly. They expect to pull permits this month to begin work on the third phase of 7 additional homes. *There is enough interest already (with 3 lots currently on hold in Phases III and IV) that their current plan is to move immediately into Phase IV when feasible.*

Holtville Luxury Apartments – A project has been in the works for some time at the corner of Ninth and Melon, just outside the City limits. I recently met once again with John Hawk, who represents the landowners, about the project. As the Service Area Plan has now been adopted, work will once again begin with the City and LAFCO to propose annexation and development.

Sustainable Communities General Plan Grant - A contractor to administer the grant was approved by Council in May. We worked with them to find qualified consultants through an RFP for proposals and *a preferred firm was selected by the committee. The Council gave direction to the City Manager to negotiate a scope of work and cost in keeping with the grant parameters with that contractor. Negotiation is ongoing.*

99 Cent Store Fire – As everyone is well aware, a fire destroyed the 99 Cent Store in Holtville on the evening of Sunday, April 26, 2015. I have spoken with the attorney for the Trans as well as Mr. Tran himself over the past few weeks. The cleanup of the building has basically been completed. Design engineers are being engaged to assist in reconstruction.

MEETINGS & EVENTS RECENTLY ATTENDED:

- 07/13/15 Management Staff Meeting *City Hall*
- 07/13/15 John Prock re: Hot Rods' Water Overage bill *City Hall*
- 07/13/15 Khao Tran re: Insurance payments & 99c Store going fwd *City Hall*
- 07/15/15 Arbitration Hearing on Blackdog Matter *San Diego*
- 07/16/15 Recreational Trails Funding Seminar *Conference Call*
- 07/17/15 City of Imperial Birthday Luau *Imperial City Pool*
- 07/20/15 Management Staff Meeting *City Hall*
- 07/20/15 Holtville Planning Commission Meeting *City Hall*
- 07/21/15 Bornt Lot Boundary Issue, Osbourne de-annexation *LAFCO Offices*
- 07/22/15 OEDC Meeting *IC Planning Office (EC)*
- 07/23/15 Tom DuBose re: 115 & Grape CM / Solar project / Airport *DD&E Office (EC)*
- 07/23/15 Meeting with Ronnie Leimgruber re: new rural utilities connection *City Hall*
- 07/24/15 Conference with Ron S (Pyramid Construction) re: Alamo Trail *City Hall*

UPCOMING EVENTS:

- 07/29/15 Economic Development Roundtable *Fairfield Inn (EC)*
- 07/30/15 Pre-Construction Meeting-WWTP Rehabilitation *City Hall*
- 08/03/15 Management Staff Meeting *City Hall*
- 08/06/15 SCAG Cap & Trade Seminar *ICTC Offices*
- 08/10/15 Holtville City Council Meeting *City Hall*
- 08/14/15 Veteran's Day Parade Committee *City Hall*
- 08/24/15 Holtville City Council Meeting *City Hall*
- 09/09/15 ICTC Management Committee Meeting *City of El Centro*
- 09/09/15 CCMA Meeting *City of El Centro*
- 09/16/15 Emergency Operations Training *City Hall*
- 09/24/15 IVECA Board Meeting *EC ED Offices*
- 11/11/15 2nd Annual Veteran's Day Parade *Fifth Street/Holt Park*


If you have any questions about any of the information presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells
(760) 356-4574

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MEETING DATE:	7-27-15
APPROVED FOR AGENDA	
CITY MANAGER	_____
FINANCE MANAGER	_____
CITY ATTORNEY	_____

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: July 22, 2015
FROM: Alex Silva, Fire Chief
SUBJECT: Monthly Report for June 2015

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

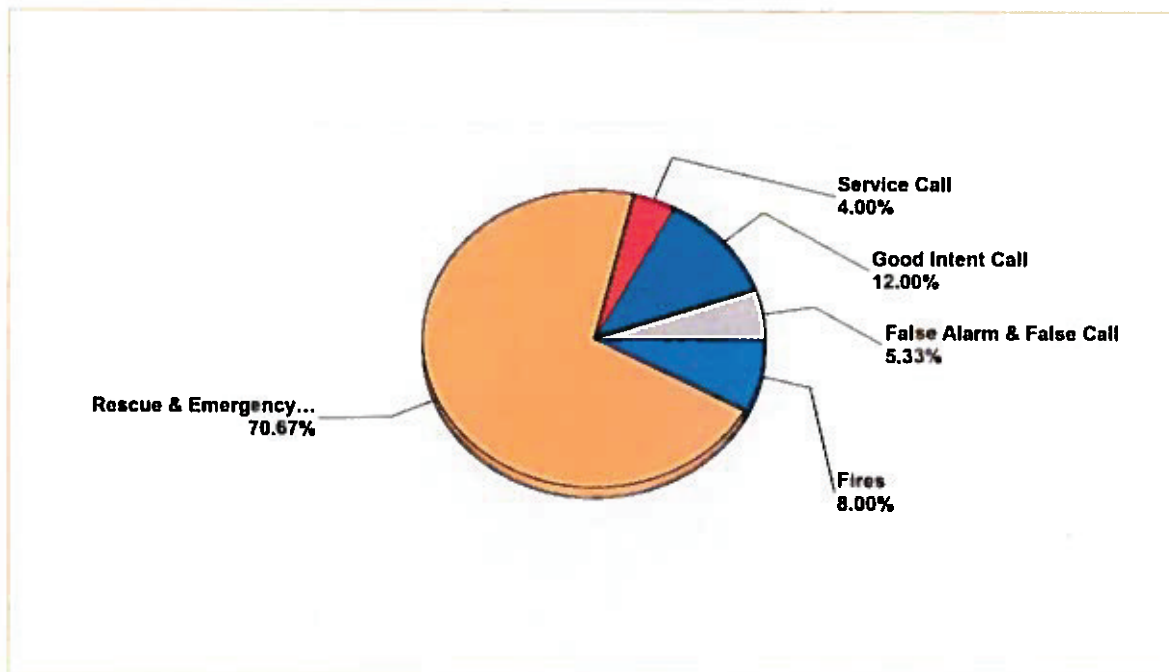
During the month we responded to 75 emergency calls. I attended a Gas Company training on June 9, 2015. Our personnel have completed the "Red Card" training. This training for all firefighters responding to wild land fires. The following is the monthly report for the month of June 2015.

Emergency calls	75
Training hours	145
Residential inspections	43
Commercial Inspections	12

Cordially submitted



Alex Silva
Fire Chief



MAJOR INCIDENT TYPE # INCIDENTS % of TOTAL

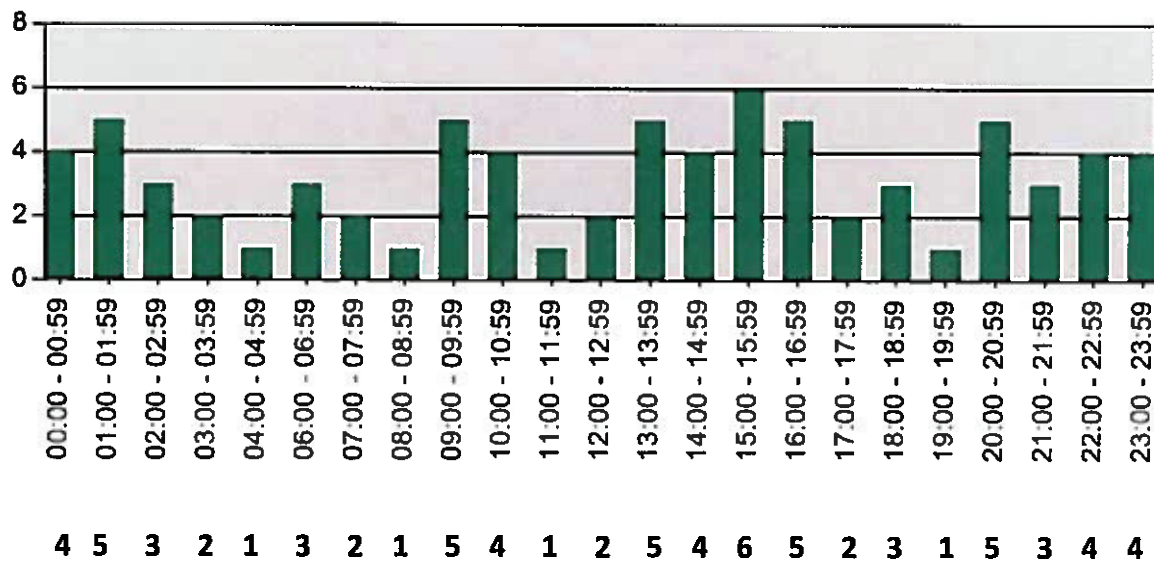
Fires	6	8.00%
Rescue & Emergency Medical Service	53	70.67%
Service Call	3	4.00%
Good Intent Call	9	12.00%
False Alarm & False Call	4	5.33%
TOTAL	75	100.00%

ACTION TAKEN # INCIDENTS PERCENTAGE

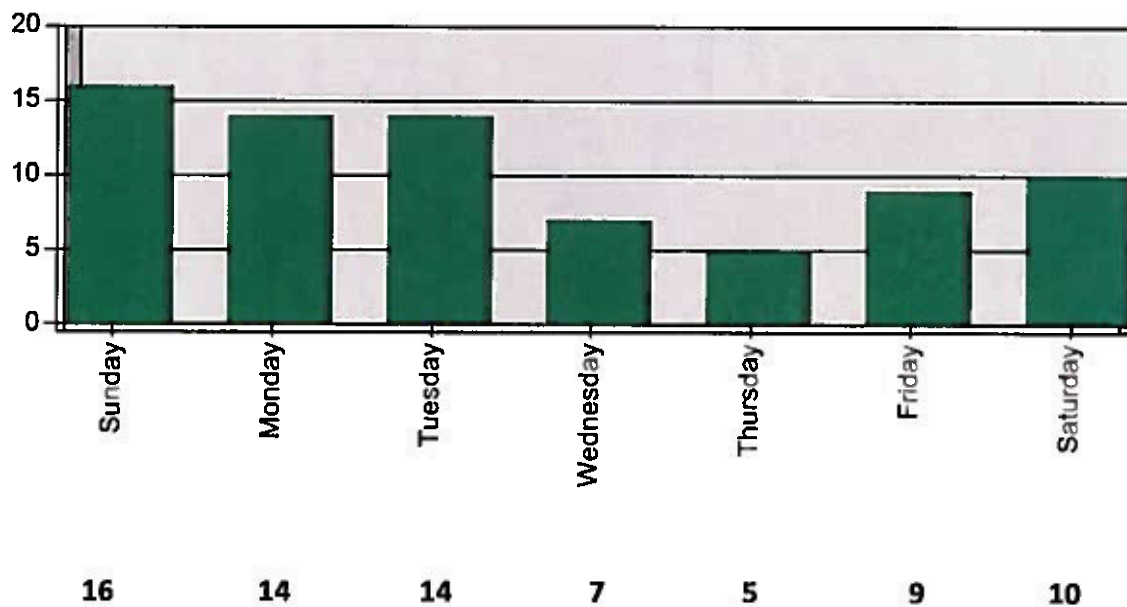
10 - Fire control or extinguishment, other	1	1.33%
11 - Extinguishment by fire service personnel	3	4%
16 - Control fire (wildland)	1	1.33%
30 - Emergency medical services, other	1	1.33%
31 - Provide first aid & check for injuries	9	12%
32 - Provide basic life support (BLS)	13	17.33%
33 - Provide advanced life support (ALS)	33	44%
70 - Assistance, other	1	1.33%
71 - Assist physically disabled	1	1.33%
73 - Provide manpower	1	1.33%
75 - Provide equipment	1	1.33%
78 - Control traffic	1	1.33%
82 - Notify other agencies.	3	4%
86 - Investigate	8	10.67%
92 - Standby	1	1.33%
93 - Cancelled en route	6	8%
TOTAL:	84	

Incident Number	Date	Type	Property Loss	Content Loss	Total
2015-0340	06/18/2015	131 - Passenger vehicle fire	\$2,000.00	\$1,000.00	\$3,000.00

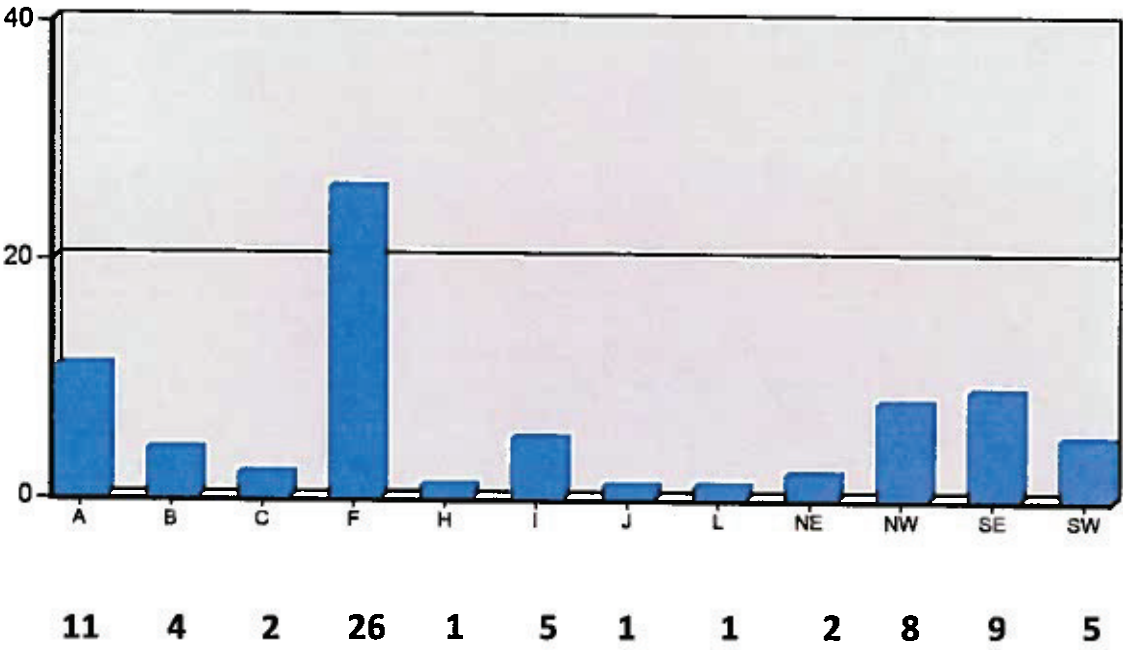
Time of day



Day of the week




Zones



6b

City of Holtville

REPORT TO CITY COUNCIL

MEETING DATE:	7-27-15
APPROVED FOR AGENDA	
CITY MANAGER	_____
FINANCE MANAGER	_____
CITY ATTORNEY	_____

DATE ISSUED: July 21st, 2015

FROM: Frank Cornejo
Water/Wastewater Operations Supervisor

SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of the operations and maintenance activities completed at the City's water-wastewater treatment facilities during the period between 07/09/15 to 07/22/15.

Also attached to this report is an updated spreadsheet detailing both the 2015 year-to-date violations related to NPDES Permit (*ammonia*) noncompliance for our wastewater facility.

Water Treatment Plant:

- Staff painted all ballards and barrier posts around water plant.
- Staff replaced valve and tubing connections on Raw Water Ponds chemical storage tanks.
- Staff took all routine samples, completed all regulatory reports, and maintained operational records as required.

Waste Water Treatment Plant:

- Staff took 28' primary clarifier out-of-service for in preparation for construction/retrofit work.
- Staff took all routine samples, completed all regulatory reports, and maintained operational records as required.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'Frank Cornejo', with a stylized flourish at the end.

**Frank Cornejo.
Water/Wastewater Operations Supervisor
City of Holtville**



CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY

STATE WATER RESOURCES CONTROL BOARD

California Integrated Water Quality System Project (CIWQS)

Mandatory Minimum Penalty Report

This MMP Report shows only mandatory minimum penalty violations associated with Water Code sections 13385(h) and (i) and 13385.1(a).

[VIEW PRINTER FRIENDLY VERSION](#) [EXPORT THIS REPORT TO EXCEL](#)

SEARCH CRITERIA: [REFINE SEARCH](#) [NEW SEARCH](#) [GLOSSARY](#)

Region (7), County (Imperial) Occurred between 1/1/2015 and 12/31/2015

Region	Agency	Facility	WDID	MMP Exempt Violations	Serious Reporting Violations	Serious Effluent Violations	Chronic Violations	Vio w/ MMP Enf	Vio Fully Resolved (Paid and Historical)	Vio w/o MMP Enf	Total MMP Vios
7	Callexico City	Callexico City WWTP	7A130101011	0	0	0	1	0	0	1	1
7	Calipatria City	Calipatria City WWTP	7A130102041	0	0	1	1	0	0	2	2
7	Holtville City	Holtville City WWTP	7A130105011	0	0	0	22	0	0	22	22
7	Imperial ID	Imperial ID Grass Carp Hatchery	7A130128015	0	0	0	8	0	0	8	8
7	Seeley Cnty WD	Seeley CWD WWTP	7A130111013	0	0	0	4	0	0	4	4
TOTAL (PAGE)				0	0	1	36	0	0	37	37
TOTAL (REPORT)				0	0	1	36	0	0	37	37

Page 1 of 1

Go To Page:

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Records/Page

Violation: An instance of non-compliance


Serious Reporting Violation: Defined by California Water Code section 13385.1 as a failure to file a discharge monitoring report pursuant to Section 13383 for each period of 30 days following the deadline for submitting the report, if the report is designed to ensure compliance with limitations contained in waste discharge requirements that contain effluent limitations.

Serious Effluent Violation: Serious violation as defined by California Water Code section 13385(h). Waste discharge exceeds the effluent limitation for a Group I pollutant by 40% or more (CAT1), or a Group II pollutant by 20% or more (CATs).

Chronic Violation: Chronic violation as defined by California Water Code section 13385(i). To be counted as a chronic violation, there must be 3 preceeding violations within a 180 day period. The fourth non-serious violation that occurs within the 180 day period is an MMP violation.

6c

**City of Holtville
REPORT TO COUNCIL**

MEETING DATE:	7-27-15
APPROVED FOR AGENDA	
CITY MANAGER	
FINANCE MANAGER	
CITY ATTORNEY	

DATE ISSUED July 22nd , 2015
FROM: Public Works Foreman
SUBJECT: Bi Monthly Report.

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at different locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at park and around town.
- Patch potholes in different locations in town.
- Ran main sewer lines in different locations in town.
- Caught 4 dogs.
- Installed 200' of 2" irrigation pipe at Samaha Park.
- Repaired 6" waterbreak on 7th St. and Brentwood Ave.
- Poured new gutter on 9th St. and Holt Ave.

Respectfully Submitted,



Alejandro Chavez
Public Works Foreman
City of Holtville